

Winding Wheel Theatre Fees & Charges as from 1st April 2026

All bookings are subject to a minimum of three hours booking (excluding kitchens)

Staffing charges are in addition for room only bookings

All rates include VAT at the prevailing rate unless stated

	Charge 2026/27 incl. VAT
AUDITORIUM COMMUNITY CHARGE	
Rate applies all week - room only per hour	£250.00
AUDITORIUM COMMERCIAL CHARGE	
Rate applies all week - room only per hour	£277.00
BALLROOM COMMUNITY CHARGE	
Rate applies all week - room only per hour	£148.00
BALLROOM COMMERCIAL	
Rate applies all week - room only per hour	£165.00
FUNCTION ROOM COMMUNITY CHARGE	
Rate applies all week - room only per hour	£119.00
FUNCTION ROOM COMMERCIAL	
Rate applies all week - room only per hour	£132.00
Kitchen per hour - rate standard for all kitchens and hirers	£22.00
Servery per function - rate standard for all kitchens and hirers	£30.00

BALLROOM WEDDING PACKAGE	£4,100.00
The wedding package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm	
AUDITORIUM WEDDING PACKAGE	£5,150.00
The wedding package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 14 hours, with a finish time of no later than 12pm	
BALLROOM PARTY PACKAGE	£1,930.00
The party package includes use of Ballroom and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm	
AUDITORIUM PARTY PACKAGE	£2,600.00
The party package includes use of Auditorium and kitchen, staffing and associated equipment with a maximum hire period on the Saturday of 6 hours, with a finish time of no later than 12pm	

CONFERENCE & MEETING PACKAGES			
The hire includes a full service package for the period of the hire covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. NB: Teas, Coffees buffet not included but available on request. Additional hours charged at £290/hr			
Half Day rate (4hrs)	Auditorium	£1,755.00	
	Ballroom	£1,360.00	
	Function Room	£1,240.00	
Full day Rate (8hrs)	Auditorium	£3,050.00	
	Ballroom	£2,260.00	
	Function Room	£2,020.00	

DANCE / PERFORMING ARTS SCHOOL PACKAGE			
All packages are for full service and include Auditorium, Circle & Ballroom plus all technical and Front of House support, staff, equipment and services. Maximum 5hrs hire per day. Additional hrs charged at £400/hr			
NB: Box Office commission and fees & Levies and PRS recharges will be charged in addition to the above package fees			
	2 Day Package	£4,100.00	
	3 Day Package	£6,100.00	
	4 Day Package	£8,100.00	

Theatre Hire - One night show (Community/Amateur)	£3,200.00
The hire includes a full service package for the period of 8hrs covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Additional hrs charged at the rate of £400/hr	
NB: Box Office commission and fees & Levies and PRS recharges, Marketing contra and additional security staff will be charged in addition to the above package fees	

Theatre Hire - One Night Show (Commercial / Professional)	£3,700.00
The hire includes a full service package for the period of 8hrs covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Additional hrs charged at the rate of £500/hr	

EQUIPMENT	Charge 2026/27 incl. VAT
Staging 8' x 4' (per unit)	£12.00
Tiered Staging (per unit)	£75.00
Tiered Staging (all units)	£242.00
PA system in-house with radio mike	£49.00
Additional microphone	£17.25
Multimedia Projector and Screen	£81.00
Multimedia Projector, Screen and Laptop	£100.00
Mobile Projection Screen	£27.00
Laser Projector and Audit Screen per day	£240.00
Lectern	£12.00
Flip Chart and Pad	£12.00
Technician - per hour	£34.50
Sound Operator - per hour	£28.00
Ligting Operator - per hour	£28.00
Duty Manager - per hour	£32.25
Caretaker - per hour	£28.00
Security Staff - per hour (Min 5 hour/person)	£28.00
Front of House Staff - per hour	£24.00
Piano - Upright	POA
Piano Tuning	POA
Tiered Seating	£242.00
Carpet for Staging/Catwalk	£26.00
Ticket Printing	£72.00
Round Tables	£65.50
Cup and Saucers (per 50)	£18.25
Tea/Coffee and Biscuits (per mug)	£3.40
CORKAGE (including use of glasses)	£12.00
Soft Drink Surcharge	£242.00

NB: Box Office commission and fees & Levies and PRS recharges, Marketing contra and additional security staff will be charged in addition to the above package fees

DISCO PACKAGE			
The hire includes a full service package for the period of 8hrs covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Additional hrs charged at the rate of £390/hr			
Auditorium		£2,650.00	
Auditorium & Ballroom		£2,725.00	
Full Building		£2,925.00	

DINNER PACKAGE			
The hire includes a full service package for the period of 12hrs covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space plus associated kitchens. Additional hrs charged at the rate of £390/hr NB: Catering not included but available on request.			
Auditorium		£4,810.00	
Ballroom		£2,925.00	
Full Building		£5,500.00	

GRADUATION PACKAGE			
The hire includes a full service package for the period of 8hr in all spaces covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Additional hrs charged at the rate of £390/hr NB: Drinks and catering packages not included but available on request			
		£4,150.00	

AWARDS PACKAGE			
The hire includes a full service package for the period of 8hrs covering set up and breakdown of the event, technical equipment and staffing support, FOH staffing and hire of the space. Additional hrs charged at the rate of £390/hr NB: Drinks and catering packages not included but available on request			
		£3,550.00	

All Bookings - any hours between 1am and 6am by negotiation and will be charged at double rates

Bank Holidays, Easter Weekend, by negotiation and at double rates